

Requirements for Serving Meals at the DRM

- We ask that you arrive at least 15 minutes before the scheduled mealtime.
- You must wash your hands with warm water and soap for 20 seconds at the hand-washing sink in the kitchen immediately upon entry.
 - Each time you return to the kitchen, you must wash your hands again. (From the bathroom, dining room, dish pit, etc.)
- Long hair must be pulled back, arm pit hair must be covered, and long sleeves must be pushed up.
- Close-toed shoes are required.
- We invite you to fill dressings and condiments, grab utensils, set up the cold table, milk cartons, trays and silverware prior to service.
- When an employee or fellow volunteer yells **“HOT!”**, please step to the side as though we are an ambulance or fire truck.
- Gloves are required while on the serving line.
 - Having gloves on does not mean your hands are clean!
 - **NO** eating while on the line.
 - **NO** touching your face, hair, or clothing while on the line.
 - **NO** using your phone while on the line.
 - If you forget, stop what you’re doing, throw away your gloves, wash your hands, and get a new pair of gloves before returning to the line.
 - If you must sneeze or cough, step away from the line. Wash your hands and replace your gloves before returning to the line.
- Use proper utensils to serve food, not your hands, unless specified otherwise by DRM Kitchen Staff.
 - Each item must have its own serving utensil.
- To-go food must be put on a tray for individuals to transfer to their personal container.
 - If a to-go tray is requested for a member of the community who is not allowed on the premises, let a staff member know so we may prepare a styrofoam tray and deliver it to a Captain.
- Buffet rules apply.
 - Food cannot be added to a tray once the tray has left the line, especially if someone has eaten off that tray.
 - Each time someone goes through the line, they need a new tray.
- If you would like to eat, you must do so away from the line, with your ungloved hands.
 - Wash your hands and replace gloves before returning to the line.
- If you feel sick, have vomited, or have experienced diarrhea within the last 24 hours, you must stay home.